



Lunenburg Public Library

FY 2016 Budget Proposal

What Is the LPL?

- A library with thousands (51,000) of materials to borrow
- An information hub where residents can get and share information
- A knowledge center where residents have access to over 350 Mass. Libraries
- A digital bridge to databases, ebooks, DVDs
- A community center that brings residents together

A Bit of Background

- LPL has 9 staff members (4@ ≥ 25 hrs; 2@ ≤ 20 ; 3@ $8 \leq$)
- Library is open 44 hours per week
- 76% of Lunenburg's population have LPL cards (National average is 50%)

Budget Factors

- What the library needs to operate effectively?
- The Town budget considerations & constraints
- The State's requirements for
 - Certification
 - State Aid

State Requirements

- Municipal Appropriation Requirement (MAR is projected)
 - *The minimum amount that the State requires the Town to appropriate for the upcoming fiscal year*
- Total Appropriation Municipal Income (TAMI is actuals)
 - *The total budget appropriated, approved by the town (past years)*
- Materials Expenditure Requirement
 - *TAMI or MAR whichever # is higher x 16%*
- http://mblc.state.ma.us/grants/state_aid/index.php

Budget Highlights

Total LPL 2016 Budget Request	\$ 379,735
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\$ 26,530 Total Budget Increase FY6/15

\$ 23,164.00 Total Utility Increase

STATE TARGET	\$ 363,325.00
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State target LibMat.	\$ 58,132.00
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		<u>2015</u>		<u>2016</u>		<u>INCREASE</u>
MAR Target	\$	361,192.00	\$	363,325.00	\$	2,133.00
Materials Target	\$	57,791.00	\$	58,132.00	\$	341.00

LPL as % of Town Budget (Gen Funds)

1%

LPL FY 16 Proposed Budget

				FY15 BUDGET	FY16 BUDGET TARGET	FY16 Kerry's TARGET	KERRY'S/LPL TARGET DIFFERE	COMMENT	FY16/FY15	
610	LUNENBURG PUBLIC LIBRARY									
16101	SALARIES LUNENBURG PUBLIC LIBRARY									
16101	511000	LIBRARY DIRECTOR SALARY	\$	61,352.00	\$ 63,192.00	\$ 63,192.00	\$ -			
16101	511002	ASST LIBRARY DIRECTOR SALARY	\$	42,606.00	\$ 42,796.00	\$ 42,796.00	\$ -			
16101	511003	LIBRARY STAFF SALARIES	\$	141,240.00	\$ 143,041.00	\$ 143,041.00	\$ -			
16101	511012	LIBRARY CUSTODIAN SALARIES	\$	-						
16101	514002	LONGEVITY PAY	\$	5,383.00	\$ 5,857.00	\$ 5,857.00	\$ -			
16101	519010	CONTRACT EVALUATION STIPEND	\$	-						
	SALARIES LUNENBURG PUBLIC LIBRARY		\$	250,581.00	\$ 254,886.00	\$ 254,886.00	\$ -	We use the Town's calculations for salaries	\$ 4,305.00	
									\$ -	
16102	EXPENSES LUNENBURG PUBLIC LIBR								\$ -	
16102	521004	BLDG REPAIRS & MTC	\$	500.00	\$ 500.00	\$ 510.00	\$ (10.00)		\$ -	
							\$ -		\$ -	
16102	521006	SEWERAGE DISPOSAL	\$	460.00	\$ 500.00	\$ 483.00	\$ 17.00		\$ 40.00	
							\$ -		\$ -	
16102	521011	ELECTRICITY CHARGES	\$	30,336.00	\$ 40,000.00	\$ 32,500.00	\$ 7,500.00	100% increase on FY14, supply side only	\$ 9,664.00	
							\$ -		\$ -	
16102	521025	HEATING CHARGES/NATURAL GAS	\$	6,000.00	\$ 19,500.00	\$ 14,719.00	\$ 4,781.00	We now pay Until AND SB with 15% increase on SB	\$ 13,500.00	
							\$ -		\$ -	
16102	523001	WATER CHARGES	\$	600.00	\$ 630.00	\$ 630.00	\$ -		\$ 30.00	
							\$ -		\$ -	
16102	524300	NETWORK MAINTENANCE	\$	1,200.00	\$ 1,000.00	\$ -	\$ 1,000.00		\$ (200.00)	
							\$ -		\$ -	
16102	524400	BOOK SERVICE	\$	3,200.00	\$ 3,200.00	\$ 3,264.00	\$ (64.00)		\$ -	
							\$ -		\$ -	
16102	531003	CONTRACTED SERVICES	\$	2,000.00	\$ 2,000.00	\$ 3,200.00	\$ (1,200.00)		\$ -	
							\$ -		\$ -	
16102	531021	CWMARS NETWORK	\$	6,597.00	\$ 5,737.00	\$ 7,000.00	\$ (1,263.00)		\$ (860.00)	
							\$ -		\$ -	
16102	534400	POSTAGE	\$	340.00	\$ 250.00	\$ 347.00	\$ (97.00)		\$ (90.00)	
							\$ -		\$ -	
16102	540000	OFFICE SUPPLIES	\$	700.00	\$ 700.00	\$ 510.00	\$ 190.00		\$ -	
							\$ -		\$ -	
16102	541001	CUSTODIAL SUPPLIES	\$	200.00	\$ 200.00	\$ 100.00	\$ 100.00		\$ -	
							\$ -		\$ -	
16102	551000	LIBRARY MATERIAL	\$	49,791.00	\$ 50,132.00	\$ 45,000.00	\$ 5,132.00	State required materials budget \$58,133 - \$8k revolving)	\$ 341.00	
							\$ -		\$ -	
16102	571000	MILEAGE REIMBURSEMENT	\$	700.00	\$ 500.00	\$ 510.00	\$ (10.00)		\$ (200.00)	
							\$ -		\$ -	
							\$ -		\$ -	
	EXPENSES LUNENBURG PUBLIC LIBRARY		\$	102,624.00	\$ 124,849.00	\$ 108,773.00	\$ 16,076.00	LPL Budget total amount over Kerry's target		
TOTAL LUNENBURG PUBLIC LIBRARY			\$	353,205.00	\$ 379,735.00	\$ 363,659.00	\$ 16,076.00	LPL Budget Over State Target	\$ 26,530.00	FY16/15
					\$ 9,664.00	Electricity Increase FY16/FY15				
					\$ 13,500.00	Heating Increase FY16/FY15				
					\$ 23,164.00	Total Utility Increase				
					\$ 26,530.00	TotalBudget Increase FY 16/15				
						(Salaries & Utilities)				
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Other Expenses & Revenue

Newspapers & Journals (Fines, Revolving Fund)

Audio books (Fines, Revolving Fund)

Copiers, Paper, Ink/Toner, Maintenance (Friends)

Program Expenses (Friends)

Museum Passes (Friends)

Carpet Cleaning (Friends)

Library Supplies (Friends)

CWMars Network Connections (State Aid)

CWMARS Library System (State Aid)

E-books (State Aid)

Reference Databases (State) (\$50,000 value
per library)

Total estimated \$46,000 (excluding databases)

The Goals

- To continue to serve Lunenburg residents in a way that meets their needs but also creates a strong sense of community and pride of place.
- To increase our digital resources E-books etc.
- To increase use of the Library as a Community Center